

General Meeting
Protocol 3
From "25" June 2018
NGO "Center for Paleoethnological Research"

STATUTE

NON-GOVERNMENTAL ORGANIZATION "CENTER OF PALEOETHNOLOGICAL RESEARCH"

NEW EDITION (a fragment)

EDRPOU CODE (Unified State Register No) 39633961

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1. GENERAL PROVISIONS

1.1. The Center for Paleoethnological Research (hereinafter referred to as the Center) is a voluntary association of scientists in the field of archaeology, anthropology, ethnology and other related sciences, based on their common educational, scientific and professional interests, to achieve the goals and objectives of this Statute.

1.2. The Center was established and operates on the basis of the Constitution of Ukraine, Laws of Ukraine "On Public Associations", "On Protection of Cultural Heritage", "On Protection of Archaeological Heritage", current legislation of Ukraine and this Statute.

1.3. The founders of the Center are individuals involved in the process of research, preservation and promotion of cultural, historical, archaeological and anthropological heritage of Ukraine.

1.4. The Center is created and operates on the basis of voluntariness, equality of its members, self-government, legality, mutual assistance and cooperation, free choice of forms of creative activity, recognition of copyright, election and accountability of governing bodies, transparency in work. The Center cooperates with research institutions, cultural and educational institutions, public organizations, foreign research and educational institutions and local historians of Ukraine who are interested in archaeological and anthropological research.

2. PURPOSE OF THE CENTER

2.1. The main purpose of the Center is:

2.1.1. satisfaction and protection of scientific, social, cultural, educational and economic interests of its members, creation of conditions for their professional and creative activity and development;

2.1.2. promoting the development of archaeological and anthropological science in Ukraine, conducting field and laboratory research in the field of studying the prehistoric era of the territory of Ukraine;

2.1.3. establishment of international cooperation in the field of anthropology and archaeology and their further development;

2.1.4. promoting the practical implementation of programs and projects aimed at the protection, research, use and restoration of sites and objects of Ukrainian archaeological heritage, especially those threatened with destruction under the influence of natural or anthropogenic factors;

2.1.5. publication of research results;

2.1.6. increasing the role and importance of archaeological and anthropological sciences in Ukrainian society;

2.1.7. creation of an effective mechanism for the exchange of information, experience of the Center's members and persons interested in its work.

2.2. To achieve the statutory goal and fulfill the statutory tasks of the Center in the manner prescribed by law, we have the right to:

2.2.1. to promote the realization of social rights of members of the Center, to consider appeals of members of the Center, concerning violation of their professional rights, humiliation of honor and dignity, and also concerning obstacles in carrying out scientific activity. In addition, to send submissions to the

corresponding state, law enforcement bodies, public organizations in order to eliminate the identified violations, to represent the interests of the members of the Center;

2.2.2. to organize scientific and methodical work, exchange of experience in the field of archaeology and anthropology;

2.2.3. to promote the dissemination of knowledge in the field of archeology, anthropology, ethnology, paleoecology, ancient history, monument protection and experimental-archaeological activities through printed publications and other media;

2.2.4. to study archaeological sites in the form of field, laboratory and analytical research;

2.2.5. to promote the preservation and museumification of archaeological objects;

2.2.6. to popularize the scientific activity of the Center, disseminating information about the activity through the publication of reports in printed and online publications, through the organizing practical classes, lectures, etc.; independently or jointly with other organizations to hold scientific conferences, seminars, trainings, "round tables", exhibitions, presentations, to participate in relevant events abroad;

2.2.7. to study foreign and international experience in the relevant field and to develop international contacts;

2.2.8. to cooperate with other organizations and institutions within Ukraine and abroad;

2.2.9. seek sources of funding for the organization of scientific research and publication of results;

2.2.10. to promote the purpose of activity, to agitate for the entry of new members through its own informational printed and online publications;

2.2.11. to apply in the manner prescribed by law to public authorities, local governments, their officials with proposals, comments, statements, petitions, complaints.

2.3. In order to fulfill its statutory tasks, the Center may create the necessary structural units for its activities.

2.4. To fulfill its statutory tasks, the Center may be the founder of other legal entities.

2.5. The Center is a legal entity and has the right to:

2.5.1. to be a participant in civil law relations, to acquire property and non-property rights in accordance with the law

2.5.2. in order to achieve its statutory goals to establish printed and online publications

3. RULES OF ENTRY INTO THE CENTER AND OBLIGATIONS OF ITS MEMBERS

3.1. The members of the Center are citizens of Ukraine, foreign citizens and stateless persons, aged 18 and over, who are on the territory of Ukraine on legal grounds and whose main occupation is archaeological, anthropological research and research in related fields of science. Membership in the Center can only be voluntary and individual. The members of the Center must recognize the provisions of the Statute and promote the implementation of the Program in every possible way.

3.2. Admission to the Center takes place after writing a written application by the candidate and its approval by the governing body of the Center, as well as payment of the entrance fee. The procedure for entering and leaving the Center is additionally regulated by the regulations approved by its Board.

3.3. Members of the Center are obliged to:

- adhere to the Statute of the NGO "Center of Paleoethnological Researches" and other regulations of the Center;
- take an active part in the work of the Center;
- to promote the purpose and tasks of the Center among the general population;
- pay entrance and regular membership fees, the amounts of which are set by the Board of the Center;
- provide an annual report with the results of their activities;
- to improve their skills in the field of archaeological, anthropological, historical and related sciences, actively working on research on selected topics;
- to promote the attraction of a new members to the Center;

Members of the Center have the right to:

- elect and be elected to the governing bodies of the Center;
- make proposals to discuss the activities of the Center and the Board;
- to decide on the activities of the Center at the general meeting or as part of the Board;
- to participate in the preparation and holding of conferences, seminars, expositions and other events of the Center;
- receive reporting information on financial and other activities of the Center and its Board;
- freely terminate membership in the Center.

3.4. Termination of membership in the Center occurs on the basis of a written application of a member submitted to the Board. Termination of membership is not grounds for termination or non-performance of any obligations under civil law or employment contracts.

3.5. The Board decides to expel a member of the Center in case of:

- 3.5.1. repeated violation of the requirements of the Statute;
- 3.5.2. committing actions or omissions that are incompatible with the purpose, tasks and rules of the Center;
- 3.5.3. committing actions or omissions that cause significant property or non-property damage to the Center;
- 3.5.4. committing actions that have the effect on reducing the authority of the Center in the scientific community;
- 3.5.5. non-participation in the activities of the Center during the previous 12 months.

3.6. The highest collegial governing body of the Center is the General Meeting, which consists directly of its members.

3.7. The governing bodies of the Organization are the general meeting of the Center, the Board of the Center and the Chairman of the Center.

Meetings of the governing bodies of the Center (General Meeting, Board) can be held with the direct participation of members (their authorized representatives by proxy), and through Internet communication using audiovisual computer programs for online conferences.

The decision on the form of such a meeting is made by the Board of the Center and notifies the decision of the members of the Organization no later than 10 days before the date of such a meeting (General Meeting, Board).

Any meeting of the governing bodies is recorded in the minutes.

3.8. Convening of the General Meeting (including extraordinary) is carried out at the request of the Board, 20% of the members of the Center, the Audit Commission, in emergencies.

The Secretary of the Board shall notify the date, place and agenda of the General Meeting to the members of the Center from 5 to 10 days prior to their beginning in writing by e-mail, call or other means of communication.

Meetings must be held at least once a year. The General Meeting is chaired by the Secretary of the Board of the Center, the Chairman of the Board of the Center, or an authorized person elected by the members of the Meeting.

3.9. All proposals on the agenda of the General Meeting of the Center shall be sent to the Management Board no later than 5-10 days before the date of convening the General Meeting.

3.10. Meetings are considered legitimate if 50% or more of the members of the Center attend them.

3.11. The competence of the Meeting includes the resolution of any issues of the statutory activity of the Center, legal activity and issues of further development, including:

- determination of the main directions of the statutory activity of the Center; approval of the regulations of the Meeting;
- approval of the scientific program, main directions, organizational and methodical plans and programs of the Center's activity;
- approval of the annual budgets of the Center;
- election of the Board of the Center;
- setting the size of entrance and regular fees;
- approval of sketches of the seal, stamps and symbols of the Center;
- approval of the Statute of the Center and making changes and additions to the new one;
- election and recall of the Chairman of the Management Board and his Deputy;
- election of the Board of the Center for a term of one year;
- approval of the reports of the Board;

- election of scientific consultants;
- making accusations and making decisions of no confidence in the Chairman or his deputy, other members of the governing bodies of the Center;
- disposal of the Center's property;
- decision-making on termination of activity / reorganization of the Center.

3.12. Decisions of the General Meeting are considered adopted if 3/4 of the votes of the present members of the Center are cast for them.

3.13. All minutes of the General Meeting shall be kept by the Chairman of the Board.

3.14. Decisions made at the general meeting shall take effect from the moment of their adoption, unless otherwise specified at their adoption.

4. BOARD OF THE CENTER

4.1. The permanent executive body of the Center is the Board, which must consist of the Chairman of the Board, his deputy, the Secretary of the Board, as well as, as necessary, four members of the Center and scientific advisers who are elected officials at the General Meeting for one year. The Board of the Center consists of its members and is a permanent body that organizes its own meetings as needed or at least once a month.

4.2. In the period between the meetings of the General Meeting, all activities of the Center are managed by the Board.

The Board decides on issues related to:

- admission or expulsion of members of the Center;
- financial activities of the Center, approval of annual financial plans and budgets of the Center;
- correction of the statutory activity of the Center;
- decision-making on issues of scientific and organizational activities;
- convening a regular or extraordinary General Meeting of the Center;
- decision-making on the formation of separate subdivisions of the Center's activity;
- drawing up and implementation of annual work plans of the Center;
- approval of the Center's activity programs;
- approval of samples and descriptions of forms, stamps, seals;
- performance of tasks according to the program of actions of the Center which do not contradict this Statute.

4.3. The current management of the Center is carried out by the Chairman of the Board, who according to the Statute is accountable to the General Meeting of the Center.

4.4. The Chairman of the Board of the Center is elected by general voting at the General Meeting, for a term of one year. The right of early termination of the powers of the Chairman is exercised on the basis of:

- written statement of the Chairman;
- assignment by decisions, actions or inaction of the Chairman of significant property or non-property damage to the Center.

4.5. Before the appointment or replacement of the Chairman of the Board, his powers shall be exercised by a person elected at the General Meeting or the Deputy Chairman.

4.6. Chairman of the Board of the Center:

- manages the work of the Center and solves current issues of its activity;
- determines specific tasks and forms of activity of the Center in accordance with the Statute and decisions of the General Meeting;
- has the right of the first signature of all financial documents of the Center;
- opens accounts in bank institutions;
- concludes agreements on behalf of the Center;
- approves action plans, operational and financial plans, instructions for implementation by members of the Center;
- carries out current management of property and financial resources of the Center;
- has the right to transfer part of its rights and responsibilities to the members of the Board of the Center;
- exercises other powers provided by this Statute, except for those that belong to the exclusive competence of the General Meeting;
- reports on its work to the General Meeting;
- approves samples and descriptions of forms, stamps, seals;

4.7. The Chairman of the Board manages the current activities of the Center in accordance with Ukrainian legislation, the Statute and decisions of the Board. The Chairman of the Board is responsible not only for his own activity, but also for the activities of the Center.

4.8. In the absence of the Chairman of the Management Board or temporary inability to perform his duties, his functions are transferred to the Deputy. Also, the Deputy Chairman of the Management Board organizes control over the implementation of this Statute by its members. The Deputy Chairman of the Management Board is elected from among the members of the Management Board at a one-year meeting of the Management Board. The result of the election of the Deputy Chairman of the Management Board is announced at the General Meeting of the Center members.

The Deputy Chairman of the Board of the Center performs the following functions:

- during his absence and on behalf of the Chairman, represents him in relations with state bodies, public organizations and legal entities, as well as in courts of all instances.
- The transfer of powers to the Deputy Chairman of the Board of the Center is carried out on the basis of the order of the Chairman;
- in accordance with the decisions of the Board of the Center organizes the current activities of the organization;
- assists the Chairman of the Management Board in fulfilling his statutory duties.

4.9. The Secretary of the Board of the Center performs the following functions:

- establishes relations with state, public and other Ukrainian and foreign organizations;
- conducts accounting of the Center's revenues;
- manages the funds of the Center and issues, if necessary, funds for the organizational activities of the Center in case of need and resolutions at meetings of the Board of the Center;
- controls the documents and reporting activities of the Center;
- provides relations with representatives of domestic and foreign scientific institutions and organizations;
- provides record keeping of the Center;
- has the right to conduct business correspondence on behalf of the Center with representatives of public organizations and scientific institutions.

4.10. The Audit Commission has advisory and control powers over the financial and targeted use of the Center's assets.

4.11. The supervisory body is elected by the General Meeting for one year with at least two members: the chairman and the secretary. Members of the Board may not be members of the Audit Commission.

4.12. The Audit Commission is convened by its chairman at least twice a year, as well as within 10 days at the written request of the Board or 20% of the members of the Center;

4.13. Powers of the Audit Commission:

- make proposals on financial activities and use of the Center's assets;
- draw conclusions on financial activities and use of the Center's assets before the General Meeting approves the annual budget, balance sheets, financial and other reports of the governing bodies;
- draw conclusions on other issues at the request of the governing bodies of the Center;
- to conduct periodic and special inspections of financial activities and use of the Center's assets, to involve independent experts in these inspections.

4.14. All governing bodies of the Center are obliged to submit an annual written report on the implementation of statutory tasks.

5. FUNDS AND PROPERTY OF THE CENTER

5.1. The Center, having the status of a legal entity, to fulfill its statutory purpose has the right to own, use and dispose of funds and other property, which in accordance with the law comes from membership fees, donations from citizens, businesses, institutions and organizations acquired as a result of the Center.

5.2. Also, the Center has the right of ownership, other real rights to movable and immovable property, funds in national and foreign currencies, securities, intangible assets and other property that is not prohibited by law and contributes to the statutory activities of the Center.

5.3. The Center has the right to carry out transactions that do not contradict the law and the Charter in respect of property and property rights that are in its ownership or on other property rights.

5.4. Revenues (profits) are used exclusively to finance maintenance costs, goals (objectives, tasks) and activities of the Center.

5.5. Sources of formation of funds and property of the Center can be:

- 1) funds and property received free of charge, non-refundable financial assistance, voluntary donations of members of the Center, other persons;
- 2) passive income;
- 3) grants or subsidies from state or local budgets, as well as from state trust funds;
- 4) charitable assistance, humanitarian and technical assistance;
- 5) funds in the form of grants received for the implementation of research programs.

5.6. The Center has no right to distribute the received incomes (profits) or their parts among the founders (participants), members of the Center, employees (except for payment of their work, accrual of the single social contribution), members of governing bodies and other related persons;

5.7. Persons who have terminated their membership in the Center or have been expelled from it are not entitled to a share of the Center's property and funds.

6. PROCEDURE FOR TERMINATION OF ACTIVITY OR REORGANIZATION OF THE CENTER

6.1. Termination of the Center's activity: 1) by a decision established at the General Meeting of the Center, by self-dissolution or reorganization by joining another public association of the same status; 2) by a court decision on the prohibition (forced dissolution) of the Center.

6.2. The decision on self-dissolution or reorganization of the Center is made by voting at the General Meeting. The decision to dissolve should be taken by 3/4 of the members present at the vote. In case of dissolution of the Center, it is envisaged to establish a Liquidation Commission to dispose of the Center's property.

6.3. The Liquidation Commission evaluates the available property of the Center, settles accounts with the state and creditors, compiles the liquidation balance sheet and submits it for approval to the appointing authority.

6.4. Funds and other property of the Center, in case of termination of its activities, may not be redistributed among its members, but must be transferred to another non-profit organization or several organizations of the relevant type, or by court decision, in cases provided by law, sent to state revenue.

6.5. The center may not be reorganized into a legal entity whose purpose is to make a profit.



Head of the Center

Pavlo S. Shydlovskyi